

Where to find it (and when)

Arrival at Jubilee Campus

If you are travelling to the Jubilee Campus of the University of Nottingham by taxi, ensure that the driver drops you at the Jubilee Campus (not the Main Campus!), and ask to be dropped at the Triumph Road gate (map reference D6).

If you are arriving by car, you will need to come in via the Main Entrance (map reference C8) as the other entrance is transponder-access only. The Main Entrance has a barrier - stop here and tell the security staff that you are here for the conference and they should let you through. Please park in the car park outside Newark Hall (map reference D5).

Once you are safely here, please either check into your room (see the next section) or else proceed to the registration desk (see below).

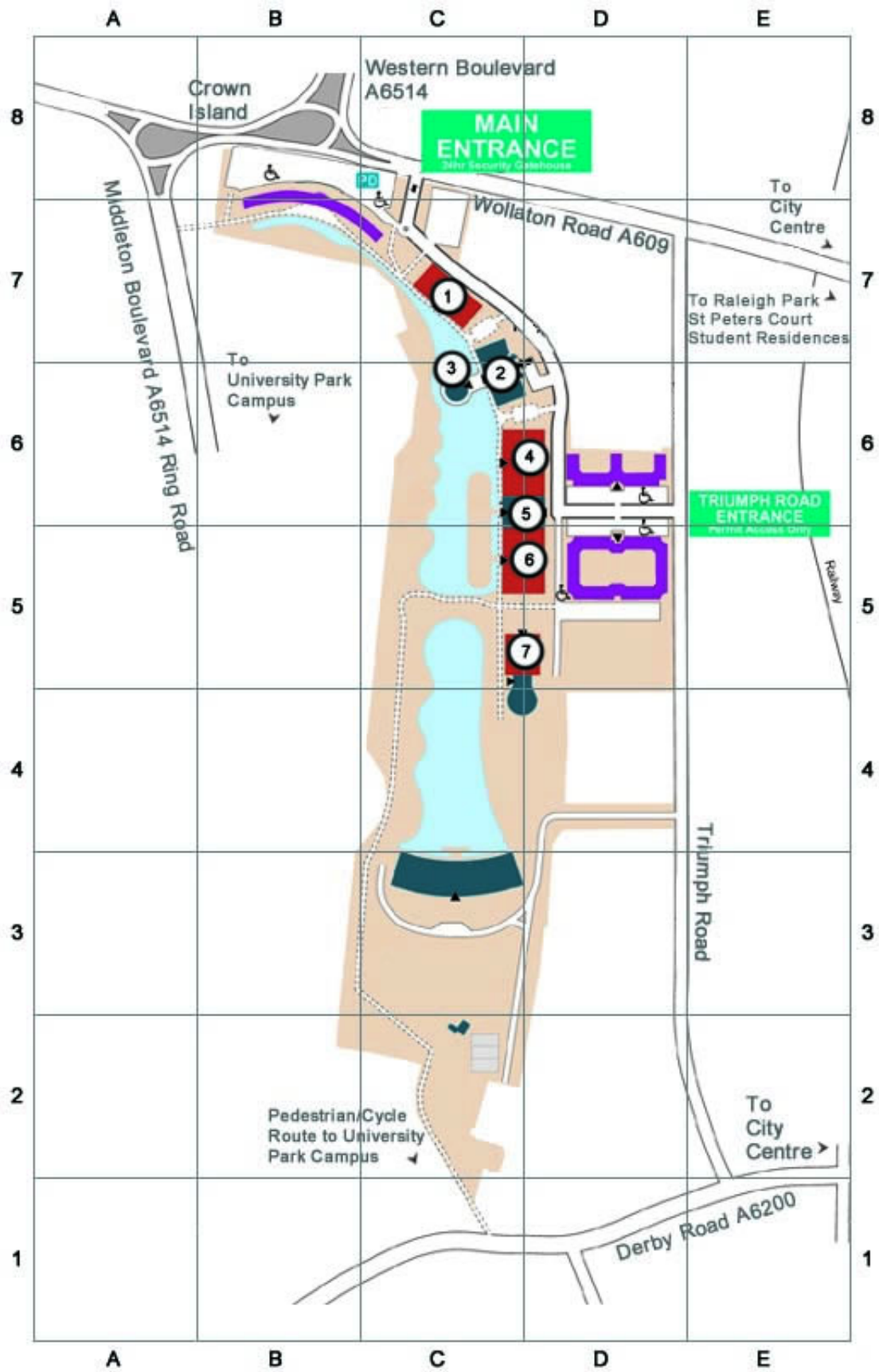
Accommodation procedures

If you are staying on-site, you will be staying in Newark Hall, which is the rectangular building with map reference D5.

When you arrive, you will need to report to Newark Hall Bar where the Hall Manager or Assistant Hall Manager will check you in and give you your bedroom key.

If you arrive late there will either be a Porter on, or a number to ring and then someone will come and greet you and give you your key. The Porter will be in the little office as you walk in Newark Hall. The phone number will be on the window and very visible.

The Newark Hall bar is open to residents from 6pm till whenever every night except Wednesday when the bar will open slightly later (around 8pm), due to the Sheriff's reception.



Registration desk

The registration desk will be open 8:30-12:30 and 13:30-17:00 on Tuesday and Wednesday, and 8:30-09:15 Thursday and Friday. This desk is located in the foyer of the Computer Science building which is building 4 on the map. You can enter the foyer from the lake side of the building through the sliding doors (map reference C6) and the desk will be immediately opposite the doors.

Enquiries desk

There will be a staffed enquiries desk from 9:00-12:30 and 13:30-17:00 on Tuesday, Wednesday, Thursday and Friday, and 9:00-12:30 Saturday. As you enter the Exchange building from the lake side (map reference C6), this desk is in the centre of the main area and will be staffed by a volunteer wearing a Hypertext 03 volunteer t-shirt.

Rooms in The Exchange building

The Exchange building is on four floors (ground, first, second and third), all except the third floor being divided into three wings, east, central and west. It is marked **2** on the map.

B1	This is on the first floor, in the west wing. Go up one of the spiral staircases or the lifts at the back of the Exchange building (furthest from the lake) to the first floor. From the staircase, follow the corridor to the west wing, when you get to the west wing, follow the main corridor through that to the very end. Room B1 is facing you at the end of the corridor, overlooking the lake.
B4	This is on the first floor, in the west wing. Go up one of the spiral staircases or the lifts at the back of the Exchange building (furthest from the lake) to the first floor. From the staircase, follow the corridor to the west wing, when you get to the west wing, go through the door and start down the long corridor towards the lake — B4 is the first room you will encounter on your right.
C1	This is on the second floor, in the west wing. Go up one of the spiral staircases or the lifts at the back of the Exchange building (furthest from the lake) to the second floor. From the staircase, follow the corridor to the west wing, when you get to the west wing, follow the main corridor through that to the very end. Room C1 is facing you at the end of the corridor, overlooking the lake.
LT1	This is on the first floor, in the central part of the building. Go up one of the spiral staircases or the lifts at the back of the Exchange building (furthest from the lake) to the first floor. From the staircase and lifts, LT1 is immediately opposite.
LT3	This is at the very top of the Exchange building. Go up one of the spiral staircases or the lifts at the back of the Exchange building (furthest from the lake). Go to the third (top) floor and LT3 is the only room at this level.

Rooms in the Computer Science Building

The Computer Science building is on three floors (ground, first and second), each floor being divided into three wings, east, central and west. It is marked **4** on the map

A1	This is on the ground floor, west wing, and is accessible through the Computer Science Atrium.
B46	This is on the first floor, in the central wing. Go through the Computer Science atrium to the end furthest from the lake, through the glass doors and up the spiral staircase one level (you can take the lift if you prefer). B46 is along the corridor of the east wing of the building.
B53	This is on the first floor, in the central wing. Go through the Computer Science atrium to the end furthest from the lake, through the glass doors and up the spiral staircase one level (you can take the lift if you prefer). B53 is the room nearest the stairs in the middle section of the central wing.
C1	This is on the second floor, in the west wing. Go through the Computer Science atrium to the end furthest from the lake, through the glass doors and up the spiral staircase one level (you can take the lift if you prefer). From the staircase, follow the corridor to the west wing, when you get to the west wing, follow the main corridor through that to the very end. Room C1 is facing you at the end of the corridor, overlooking the lake.
Catering atrium	This is the larger of the atria attached to the Computer Science building and is marked 5 on the map. You can enter it either from the lakeside or from the rear. You will see a servery area and many tables and chairs set out. Entry for dinner and breakfasted is ticketed (as only delegates who are staying on site have breakfast and dinner provided) but lunches will be served to anyone with a Hypertext 03 conference badge.
Computer Science Atrium	This is the smaller of the atria attached to the Computer Science building. It has two rows of plants and a carpeted area between the plants. The Computer Science atrium can be entered through the Computer Science foyer at the lake side of the building.

Bus pick up and drop off point

The buses we have ordered for transport to and from the various planned events will pick up and drop off delegates at the bus stop at the rear of the Exchange building. Either side of the spiral staircases and lifts, there are sliding glass doors — go through these and the bus stop is immediately outside.